Check the templates have printed out with the correct Dimensions.

Measure the test square in the bottom left corner
Cut out the Mounting Plate template.

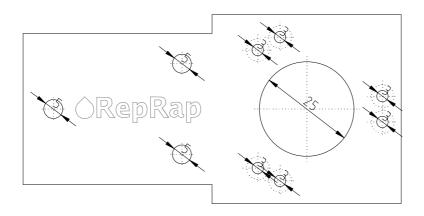
Glue or tape it to the material you will be making the mounting plate from.

Draw around the edge to create the cutting profile.

Transfer the hole centres by pricking or centre punching through the template.

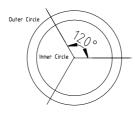
Cut out the mounting plate, drill the holes to the diameters shown on the template.

Make a Universal Pen Holder.



With a sharp knife cut just either side of the radial lines from the inner circle to the outer. Cut along the outer and inner circles to join the cuts you have just made and remove the sliver of paper to leave an open slot.

Do this for all three radial lines



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Place your template over the end of your tube and looking through the slots.

centre the sides of the tube between the inner and outer circles.

Then using a permanent marker pen mark your tube through each of the slots.

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